

POLK COUNTY DECATEGORIZATION

FY19 CHILD WELFARE & JUVENILE JUSTICE SERVICES PLAN

MISSION STATEMENT:

“To promote a cooperative and collaborative planning process that strives to provide and support an efficient and effective continuum of service delivery to Polk County children and families.”

- **Project Name: Polk County Decategorization**
- **Participating Counties: Polk**
- **Coordinator: Teresa K.D. Burke**
- **Contact information: Polk County River Place, 2309 Euclid Avenue, Des Moines, IA 50310, Email: tburke@dhs.state.ia.us, Office phone: (515)725-2729**
- **Date of Report: July, 2018**

Staff & Contractors

- **Teresa K.D. Burke - Decat Project Coordinator**
- **Ellen Overton - Program Assistant**
- **Jordan Kauffman – Projects & CPPC Coordinator**
- **Diamond Denney – Restorative Justice & Cultural Equity Coordinator**

POLK COUNTY DECATEGORIZATION FY 19 CHILD WELFARE & JUVENILE JUSTICE SERVICES PLAN

Relevant Polk County Data

- The population of Polk County in 2017 was 481,830. The demographics are: White Non-Latino – 373,900 (77.6%), Hispanic/Latino – 40,474 (8.4%), Black or African American – 33,728 (7%), and Asian – 23,610 (4.9%, an 11.9% growth from 2016). (*Census.gov*) The 2017 child population for Polk County is 120,938, or 16.5% of the state’s child population. (*Woods and Poole*)
- The total number of Assessed Reports of Child Neglect and Abuse in 2017 for Polk County was: 902 went through the Family Assessment, 2,752 Unconfirmed, 178 Confirmed and 1062 Founded, for a total of 4,894, which is 1077 reports higher than 2016. It is possible that the marked increase in child abuse reports could be attributed to the two youth deaths that were highly publicized and the subsequent increase in public awareness and vigilance. The most frequent Type of Abuses reported, in order of highest occurrence, was Denial of Critical Care (Neglect – 1,665), Physical Abuse (211), Presence of Illegal Drugs in the Child’s System (201) and Sexual Abuse(118). (*DHS 2017 Child Welfare Data Report*)
- The Des Moines Independent Community School District (or Des Moines Public Schools or DMPS) is the state’s largest school district, with an enrollment of 33,057 students in the 2017-2018 school year. Approximately 73.1% of the children in the Des Moines Public Schools received Free or Reduced Fare lunches in the 2017-2018 school year. Most inner city schools now have over 90% of their students receiving Free or Reduced Fare lunches. The demographics in the Des Moines Public Schools continue to become more diverse. Whites make up 39.2% of the schools population while 26.1% are Hispanic, 19.4% are African American and 8.0% are Asian. There are over 100 different languages and dialects spoken in the Des Moines Public Schools, with 20.7% of the students being English Language Learners. (*DMPS Website, Facts & Figures*) Polk County, overall, experiences a Free or Reduced Fare Lunch eligibility of 45.4%. Preschool enrollment for children ages 3 to 4 is 44.7% in Polk County. The High School graduation rate in 2016 for Polk County was 89.8%. (*Kids Count Data Center, 2017*)
- In the 2016-2017 DMPS school year, there were a total of 1,711 In-and-Out-of-School Suspensions, which is a marked decrease from the 3,374 In-and-Out-of-School Suspensions in the 2015 to 2016 school year. African American youth comprised 35.5% (608) of the suspensions. White students comprised 38.7% (662) of the suspensions and Latino youth made up 15.9% (272) of the suspensions. The marked reduction in In-and-Out-of-School Suspensions can be partly attributable to a change in SRO approach. The top reason, by far, for suspension continues to be “Defiance-Non-compliance”. (*CJJP Report, Polk County Select Juvenile Justice System Planning Data, July, 2018*)

- Polk County experienced a Low Birth Weight rate of 7.2% in 2016 (live births weighing less than 5.5 pounds at birth.) Infant Mortality jumped 49% between 2015 and 2016, from 5.7 deaths per 1000 of infants before age 1 in 2015, up to 8.5 deaths per 1000. The percentage of live births where the mother began prenatal care during the first trimester was 83.2% in 2016. (Kids Count Data Center, 2019)
- The percentage of Polk County children ages 0-17 who lived at or below the poverty level in 2016 was 14.3%. The percentage of children ages 0-4 receiving WIC services rose from 21.2% in 2015 to 25.9% in 2016. The percentage of families with children headed by a single parent in Polk County is 34.1%. (Kids Count Data Center, 2019)
- In Polk County in 2016, 1% of individuals received Family Investment Program (FIP) services and 14.7% received Food Assistance through the Supplemental Nutrition Assistance Program (SNAP), both steadily decreasing since 2013. (Kids Count Data Center, 2019)
- The poverty rate in 2016 for the Iowa African American population was 35.7%, which is a decrease of .4 points from 2015. In 2016, 28.1% of all African Americans in the state of Iowa reside in Polk County. The out-of-wedlock birth rate for African Americans in Iowa is 680.8 per 1000, compared to the overall state out-of-wedlock rate of 351.8 per 1000. The African American rate of birth for mothers under age 20 was 95 per 1000 live births in 2016, compared to the overall state rate of 46.3 per 1000 births. The median income of African American families in Iowa in 2016 was \$30,149.00 (decreased second year in a row), compared to the \$72,351.00 (increased second year in a row) overall median income of families in Iowa. (*State Data Center of Iowa, 2018*) Although African Americans make up approximately 7% of the Polk County population, they constituted 27% of the Accepted Referrals at DHS for January through June 2017. (*BSC Polk County Data Packet, October, 2017*)
- In 2016, 21.3% of all Latinos living in Iowa resided in Polk County, making it the largest population of Latinos in any Iowa county. (*State Data Center of Iowa, 2017*) Although Latinos make up 8.4% of the Polk County general population, they make up 26.1% of the student population in Des Moines Public Schools. (*DMPS Website, Facts & Figures*)
- 28% of Iowa residents who identify as Asian live in Polk County, which is the largest population of this race of any Iowa County. (*State Data Center of Iowa, 2018*) Asians make up 4.9% of the Polk County population and they make up 8% of the student population at DMPS. (*DMPS Website, Facts & Figures*)

- Complaints are law violations that law enforcement refers to JCS. A single complaint may include multiple violations. In 2017, there were 2288 complaints referred to JCS in Polk County. The top complaint across demographics was Theft 5th Degree. White youth had Possession of a Controlled Substance and Possession of Drug Paraphernalia as second and third allegations, respectively. Latino youth had Possession of a Controlled Substance and Assault as the second and third allegations, respectively. While African Americans had Assault and Disorderly Conduct (Fighting or Violent Behavior) as second and third most common allegations, respectively. Simple Misdemeanors comprised 49.8% of allegations for white youth and 50.26% of allegations for African American youth. Felonies made up 8.9% of charges for white youth and 13.7% for African American youth. *(CJJP Report, Polk County Select Juvenile Justice System Planning Data, July, 2018)*

- There were 1,773 juvenile cases diverted in Polk County in 2017. Of those cases, 873 involved white youth and 600 involved African American youth. The Filing of a Petition represents a request for formal court proceedings. There were 607 petitions filed in 2017 in Polk County for juvenile cases, 313 of which were cases for African American youth and 176 of which were cases for white youth. *(CJJP Report, Polk County Select Juvenile Justice System Planning Data, July, 2018)*

- Except for alcohol related offenses, youth who commit any delinquent act can be held in a juvenile detention facility based on detention criteria. There are 10 facilities in Iowa, one of them being in Polk County. Following is data for all detention holds for Polk County, regardless of the facility. Note that some youth have multiple holds in a given year. In 2017, there were 490 detention holds for Polk County youth (down 63 from 2016), 251 (up 6 from last year) of which were holds for African American youth and 129 (down 50 from last year) of which were holds for white youth. *(CJJP Report, Polk county Select Juvenile Justice System Planning Data, July, 2018)*

- Des Moines, Iowa is a Refugee Resettlement Community. Between October 1, 2008 and March 31, 2014, 29,445 Refugees resettled in Iowa, of which 2,704 were resettled in the Des Moines area. Although complete data is not available, it is estimated that there were 5,000 to 7,000 secondary migrant Refugees who moved into Polk County during that same period. Although the State of Iowa is still accepting Refugees for Resettlement, it is difficult to determine how many refugees/former refugees currently reside in Polk County due to secondary resettlement. *(IDHS, Bureau of Refugee Services)*

Overview

Polk County is Iowa's most populous county and arguably the most diverse. Sometimes it seems as though we must be all things to all people. Since that is not possible, we focus on certain areas as described below.

Polk Decat diligently monitors and tracks all contract expenses, especially Wraparound expenses, where there are a variety of types and levels of purchases of services and goods provided to children and families who are DHS involved, including kinship or fictive kin caregivers, and youth involved in Juvenile Court Services. This is a labor-intensive service, especially due to the high volume of requests, and it is important to keep up on tracking expenses. The enhanced tracking will be continued into FY19.

Issues related to trauma and acclimation to U.S. life of refugees and immigrants in Polk County will continue to be a focus for Polk Decat in FY19, especially issues related to cultural differences in parenting practices which can precipitate involvement in Child Welfare and/or Juvenile Court Services. The Refugee Immigrant Guide (RIG) contract will continue to support this vulnerable population with culturally sensitive and responsive services.

African Americans continue to experience the highest disproportionate contact in both the Child Welfare and Juvenile Court Services systems. DHS and JCS leadership in Polk are teaming with Des Moines Public Schools, Des Moines Law Enforcement, and other agency, faith-based and community leaders to collaborate on improving outcomes for African Americans. In FY17, Polk Decat established a combination Restorative Justice & Cultural Equity Coordinator position to synchronize these efforts across sectors and this role will continue into FY19. Activities supported by this role include: African American Case Review Team for DHS and JCS, Guided Conversations for DHS, mentoring, supports and incentives for Social Work college students of color, development and implementation of cultural trainings for staff and community partners, Providers of Color Fair, data comparison and research, coordination of action items and initiatives related to the Juvenile Court CASP Collaborative, and grant writing and monitoring for supporting funds.

A growing body of research has consistency confirmed that, in comparison to juveniles without cross-system involvement, Dual Status Youth present a range of important challenges, including higher recidivism rates, higher detention rates, frequent placement changes, poor permanency outcomes, substantial behavioral health needs, poor educational performance, and substantially higher costs than youth without cross-system involvement. In FY17, DHS, JCS, Court, County and Decat personnel took part in a cross-system technical assistance training that provided practical guidance for our local jurisdiction in an endeavor to improve outcomes for Dual Status Youth. The Decat RJCE Coordinator will assist in the organization of future activities related to these efforts into FY19.

Community and agency partners are interested in learning more about resources within the community and Polk Decat will continue to bring to our Provider's Advisory and CPPC meetings various resource contacts to present on their services. When applicable, Polk Decat will continue to provide a forum for resource contacts to present to DHS Social Workers and Juvenile Court officers. The Decat team will continue to distribute the weekly e-newsletter "CPPC Resources" to a distribution of over 490 service providers and community members. The Decat Admin Assistant will serve as the hub of resource management while the Project/CPPC Coordinator will be able to provide detailed resource information and connection to Social Workers and JCOs.

There will be fewer funds in FY19 for Polk Decat than in the previous 5 years. However, many core services can continue to be supported. As in FY18, funds were included in the DCAT5-19-001, Fiscal Agent for Wraparound Services, contract to support relative placements in FY19. Polk Decat partners with DHS Child Welfare, Income Maintenance, and Volunteer Coordination Services to obtain and supply assistance to kinship caregivers within the first 30 days of placement change, when the need is most acute.

Polk Decat will leverage the Project/CPPC Coordinator role within the community to assist agency/organization partners in building capacity and coordinating trainings related to trauma informed care and resiliency building, implicit bias and addressing disproportionate outcomes for people of color, build Community Based Family Team Decision-Making meetings (CBFTDMs) and other trainings as requested by the Decat Steering Committee and CPPC Shared Decision Making Team.

Polk Decategorization Structure

Executive Committee

- Chair - DHS Des Moines Service Area Manager – Mike McInroy
- Chief Juvenile Court Officer, 5th Judicial District - Chad Jensen
- Polk County Community Family & Youth Services Director – Betty Devine
- Polk County Attorney's Office – Juvenile Division Bureau Chief – James Ward
- Chair of the Decat Steering Committee – Nikolle Ross
- Meets the second Thursday of each month

Steering Committee

- 20 member Committee
- Chair nominated and elected annually
- Monitors Decat funded activities
- Provides transparency to the Executive Board funding decisions
- Assists in developing Decat direction
- Identifies Requests for Information
- Source for RFP development and review
- Meets quarterly

Providers Advisory

- Group of Service Providers
- Identifies issues, gaps and barriers in the system and in the Provider community
- Develops plan and takes action steps on agreed-upon priority issues
- Highlights resources within the community for mutual edification
- Forum for learning about community resources, trainings and networking/connecting
- Meets the third Wednesday of the month, 9 months out of each year

Community Partnerships for Protection Children (CPPC) Group

- Group of community agencies, associations and community members
- Follows CPPC Four strategies: Shared Decision Making, Neighborhood & Community Networking, Policy & Practice Change, and Individualized Course of Action.
- Focus is on areas of concern based on group discussion & community needs
 - Disproportionality of African Americans and other people of color in the Child Welfare system
 - Parent Engagement & Education
 - Adverse Childhood Experiences, Trauma Informed Care & Building Resiliency
 - Transitioning youth out of foster and group care
 - Supports for families in crisis (Community Based FTDM/YTDMs)
 - Family friendly activities
 - Child abuse prevention
 - Culturally and Linguistically appropriate practices
- Develops plan for communication of child protection, child abuse prevention and family supports to the community, with special focus on the 50314 – 50317 zip codes
- Smaller strategy group meetings take place on an ad hoc basis

Equity Efforts

- Community and Strategic Planning (CASP) Effort is the Iowa State Court Administrator's Office state plan addressing disproportionate minority contact (DMC) in the juvenile justice system. The Polk CASP Collaborative is comprised members from Juvenile Court Judges, JCS Staff, Detention staff, Des Moines Police Department, Des Moines Public Schools, County Attorney and other strategic community members to research, analyze and seek solutions to disproportionality, especially related to Intake and Detention.
- African American Case Review Team (AACRT) coordination and management for both DHS and JCS.
- DMACC Student Mentoring project is comprised of a team of volunteers that will assist students of color pursuing social work degrees. Often, students of color attending college are the first generation in their families to continue into higher education. The mentors will

work with identified students to provide tutoring, incentives for achievement, planning assistance and advisement that support the educational journey towards their career goals.

- The Restorative Justice & Cultural Equity (RJCE) Coordinator assists these teams with synchronizing efforts, data, research, trainings and grant funding between the various institutions, agencies and organizations.

Funding

Polk Decat receives DHS and JCS state and TANF carry-over funds to cover the bulk of its contracts. Other funding sources include the annual Polk Decat allocation, CPPC, and Minority Youth & Family Initiatives (MYFI). The funding levels that were effective July 1, 2018 for Fiscal Year 19 include:

DHS State (FY17 & FY18):	\$465,234.00
JCS State (FY17 & FY18):	\$2,039,186.00
DCAT TANF (FY16):	\$130,000.00
MYFI FY19:	\$150,000.00
DCAT Allocation (combined FY17, FY18 & FY19):	\$840,646.00
CPPC FY19:	\$20,000.00
DCAT County FY19	\$30,000.00
Total	\$3,675,066.00

Federal Community Partnerships Funds

Community Partnerships for Protecting Children (CPPC) funds are again available for FY19. In tandem with some DHS State and MYFI funds, the following will be supported:

- Community activities/events and trainings specific to addressing: disproportionate system involvement & disparate outcomes for people of color, Adverse Childhood Experiences & Trauma-Informed Care, including topic such as Compassion Fatigue & Complex PTSD, and opportunities for resiliency building for both professionals and community members at large.
- Community Based Family and Youth Team Decision-Making Meetings (CBFTDMs & CBYTDMs)
- Community engagement in reducing disproportionality and disparate outcomes for African Americans involved in Child Welfare

- Fatherhood engagement activities
- Services and activities related to youth aging out of foster care
- Community events that are family friendly, fostering parent engagement and positive child interactions
- Culturally & linguistically appropriate services for people of color, refugees and immigrants

Minority Youth & Family Initiatives

MYFI funds are specific to addressing and reducing disproportionality of African Americans in the Child Welfare system. MYFI funds are currently used to support this initiative in the following contracts: Restorative Justice & Cultural Equity Coordination Services, and Student Support Services in Des Moines Public Schools.

Other Child Abuse Prevention Funds

The Polk County Child Abuse Prevention Council dissolved in FY18. Without a local Prevention Council, the newly combined ICAPP/CBCAP funds specific to child abuse prevention needed to be procured through the local Community Partnership for Protecting Children (CPPC) organization. Three agencies were contacted in FY18 prior to the procurement to determine interest in partnering in applying for the funds. Polk CPPC eventually partnered with Youth Emergency Services & Shelter to submit a bid for Crisis Child Care (Respite) for FY19. Funds were awarded based on the high bid score. Although the funds are not directly used by Polk Decat/CPPC, our role is critical to ensuring that these funds are available to our community for services that assist in the reduction and prevention of child abuse.

Polk County FY19 Contracts

Contract #	Contract Name	Contractor	FY19 Funding Level	Contract Description
DCAT5-14-017	DHS Diversion & Mediation	Polk County Attorney	\$25,000.00	To provide mediation services in order to divert a family from going to court or to help a family through the court process, as well as consultation with SWs and their families regarding the risks of non-compliance.
DCAT5-14-016	DHS Background Checks	Polk County Attorney	\$12,000.00	Provide Criminal Records checks for the Agency on persons that the Agency is involved with and may be using as possible placements of children
DCAT5-15-007	Refugee Immigrant Guides Training Development & Implementation	Visiting Nurse Services	\$50,000.00	Coordinate outreach to local refugee and immigrant groups to develop a plan and training for specialized translators (Refugee Immigrant Guides or RIGs) who will assist system (DHS & JCS) involved families navigate and self-advocate to successful case closure. They will also assist at-risk refugee and immigrant families in the community in efforts to avoid system involvement.
DCAT5-16-001	Sex Offender Treatment Services	Woodward Youth Corporation	\$241,746.00	Provide comprehensive assessment and community based treatment services for juvenile sex offenders, including GPS monitoring, polygraph testing, group and individual counseling, safety plan development and pro-social activities.
DCAT5-16-002	Re-entry and Transitioning Youth Services	Woodward Youth Corporation	\$205,231.00	Working with group care youth on re-entry-to-community planning and all applicable JCS youth on transition-to-adulthood planning, including YTDMs, required documents, identification of supports, education, housing, employment, etc.
DCAT5-16-113	Preventive Law and Guidance	Iowa Legal Aid	\$65,000.00	Services aimed to educate DHS Transition-aged youth and at-risk families on lessening the legal pitfalls that occur in daily living, such as resolving rental disputes, purchasing cell phone plans, cars, etc., seeking Guardianship or Conservatorships, or other legal matters not part of Attorney assistance related to involvement with Child Welfare such as Guardian ad Litem services.
DCAT5-17-040	Supportive Services for African American Youth & Families	DMACC/Evelyn K. Davis Center for Working Families	\$45,000.00	Provision of the Strong African American Families (SAAF) curriculum tailored for those parenting African American youth ages 10 through 14, as well as other supportive services for JCS youth related to education and employment engagement.
DCAT5-17-052	Restorative Justice & Cultural Equity Coordination Services	Polk County Health Services	\$132,516.00	This joint venture between DHS, JCS and Polk Decat covers JCS Restorative Justice activities that provide diversionary and reparative services to youth involved in criminal acts and their victims, as well as coordination of the various DHS, JCS and Decat efforts to address disparate outcomes for

				youth and families who are system involved, including the engagement of other institutions, agencies and community members in the initiatives. The service will also include research, technical advisement, training identification and implementation and grant application and monitoring for related activities.
DCAT5-17-120	Student Support Services	Des Moines Public Schools	\$67,000.00	The purpose of this Contract is to enable the Agency and Juvenile Court Services in Polk County and the Polk Decategorization Governance Board to collaborate with Des Moines Public Schools on the provision of supportive services to youth of color and immigrant/refugee students that encourage youth in academics and academic advancement, community service learning, improving behavior choices, building confidence, and including outreach to parents, in an effort to prevent or mitigate system-involvement.
DCAT5-18-001	Early Services Program (ESP)	Orchard Place	\$119,774.00	To provide case management and coordination of services to young offenders ages 12 and under that include wraparound services that address issues that led to early system involvement and prevent recidivism.
DCAT5-18-002	Decat & CPPC Coordination Services	Polk County Health Services	\$304,519.00	The purpose of this Contract is to enable the Agency to fulfill coordination services for Polk County Decategorization Project, CPPC Initiative, Restorative Justice and Cultural Equity outreach and initiatives, and other Decat Projects.
DCAT5-18-003	Trauma Informed Services for Youth in Polk County Detention	Lutheran Services in Iowa	\$100,000.00	Provide short-term trauma-informed programming, such as therapy, assessment, somatic therapies, to youth in Polk County Detention in order to improve self-regulation, especially at court, and to address trauma(s) experienced by the youth.
DCAT5-18-008	Sanctions Learning Services	Orchard Place	\$136,385.00	To enable Juvenile Court Services in Polk County with accountability options for clients and programming which helps them learn reasoning skills to avoid further problem behaviors. This includes options for fulfilling Community Service requirements and victim impact learning.
DCAT5-18-044	Behavioral Health Intervention & Prevention Services	Des Moines Public Schools	\$113,000.00	The purpose of this Contract is to provide coordination services and oversight of the Des Moines Independent Community School District (DMPS) Multi-Tier System of Support for District-Wide behavioral health intervention and prevention initiatives. These services specifically target youth who have exhausted interventions otherwise provided by the school. This will involve the exchange of high-risk student information with DHS and JCS in an effort to collaborate and coordinate services to the targeted families.
DCAT5-18-311	Youth Employment & Education Engagement Services	DMACC/Evelyn K. Davis Center for Working Families	\$10,000.00	Support the Summer Youth Employment Program, which includes educational engagement and attainment, for JCS youth and other at-risk youth.

DCAT5-19-001	Fiscal Agent Services	Central Iowa Juvenile Detention Centers	\$262,000.00	Provide fiscal agent administration for DHS and JCS wraparound Flex Funds which provides concrete supports to clients and caregivers as well as supports that improve & enhance delivery of services
DCAT5-19-002	Psychological Evaluations	Innovative Learning Professionals, LLC	\$100,000.00	To provide psychological evaluations for JCS youth, especially for those in detention, to determine the best and appropriate course of action, treatment and placement.
DCAT5-19-002	Preventive Law & Guidance	Iowa Legal Aid	\$65,000.00	Services aimed to educate DHS Transition-aged youth and at-risk families on lessening the legal pitfalls that occur in daily living, such as resolving rental disputes, purchasing cell phone plans, cars, etc., seeking Guardianship or Conservatorships, or other legal matters not part of Attorney assistance related to involvement with Child Welfare such as Guardian ad Litem services.
V2019-01-05	Volunteer Coordination	Central Iowa Juvenile Detention Centers	\$19,511.00	Although not technically a Polk Decat contract, Polk Decat funds cover the Volunteer Coordination time related to assisting with services and donations for concrete supports on behalf of relative placements for DHS clients.
		Total	\$2,008,682.00	

Community Planning Process

The Polk Decat Executive Committee and the Steering Committee share responsibility as the “Planning Team” for the development of the annual Polk Decat Child Welfare & Juvenile Justice Services Plan. The Executive Committee is the three-legged stool decision making body including the Department of Human Services, Juvenile Court Services and Polk County (Community, Family & Youth Services). Also included in that body are: a representative from the Polk County Attorney’s office (Juvenile Court Division) and the Chairperson from the Steering Committee. The Steering Committee, formerly the Governance Board and CPPC Steering Committee (combined), consists of 20 members representing a diverse cross section of the provider and at-large community and meets on a quarterly basis.

The organizational structure of the Polk County Decategorization Project consists of several committees and project staff. The committees include:

- ✓ Executive Committee
- ✓ Steering Committee
- ✓ Providers’ Advisory

- ✓ CPPC – Strategy group meetings, with Shared Decision Making occurring in a separate small group, and within the Steering Committee and strategy groups

The planning process is on-going throughout the year and not just limited to the months surrounding start and end dates of a fiscal year. Each committee provides input into the development of the annual Child Welfare/Juvenile Justice Services Plan by bringing concerns, issues and trends to the table during the year. The Steering Committee meets quarterly and discusses current issues, while striving to remain proactive in planning for an efficient Child Welfare/Juvenile Justice service delivery system. They review the contract performance measures and distribution of funding. The Providers Advisory Committee provides the forum for learning, connecting, discussion, research and action plans on the service gaps in the provider community.

The Community Partnerships for Protecting Children (CPPC) has recently changed and is in the process of redefining the best use of the large group meeting. At its core, CPPC fosters partnerships & collaborations which work to prevent child abuse, neglect, and re-abuse; safely decrease the number of out-of-home placements; and promote timely, safe reunification when children are placed in foster care. Under that very broad umbrella, areas of emphasis have been established in order to focus energy & effort in serving a population as large & diverse as Polk's. Each strategy group meets on an ad hoc basis, usually monthly, to provide efficiencies to our members for planning and learning. The Polk County CPPC FY19 Plan Report is attached.

Polk County has a large number and variety of agencies and associations providing services to our communities. The following chart lists agencies with whom Polk Decat currently partners to assist with assessment of needs, resource leveraging and feedback:

<i>Current Partnerships</i>	
AMP	Al Exito
Beaverdale Books	Bikers Against Child Abuse, Iowa Chapter
Big Brothers Big Sisters of Central Iowa	Boys To Men Youth Programs
Broadlawns	Central Iowa ACEs Steering Committee
CASA – Child Advocacy Board	Central District Baptist Association
Central Iowa ACEs 360	Children & Families of Iowa
Central Iowa Juvenile Detention Centers	City Of Des Moines
Child & Family Policy Center	Child Future International
Children & Family Urban Movement	Community Youth Concepts
Congo Progress	Dads With A Purpose
Creative Visions	Des Moines Housing Agency
Des Moines Area Community College	Des Moines Police Department

<p>Des Moines Public Schools EMBARC Evelyn K. Davis Center for Working Families Family Planning Council of Iowa Four Oaks Genesis Inc. Home Furnishings, Inc. Investing in My Future, Inc. Iowa Coalition Against Sexual Assault Iowa Coalition Against Domestic Violence Iowa Arts in Education (ArtForcelowa) Iowa Courts Iowa Dept. of Human Services Iowa KidsNet ISU Extension & Outreach Justice For Our Neighbors Latino Forum Lutheran Services in Iowa Mercy Hospital Mid-Iowa Family Therapy Clinic Mid-Iowa Health Foundation Mount Hebron Baptist Church Optimae Life Services Polk County Juvenile Court Prevent Child Abuse Iowa Polk County Health Services Parenting Way Regeneration Group Suite Dreams Triad Foundation UnityPoint Health Star Center & Foster Care Clinic Visiting Nurse Services of Iowa Will Keeps (Holmes) Young Emerging Scientists (Y.E.S.) YMCA of Greater Des Moines</p>	<p>Drake University Employee and Family Resources Eyerly Ball Family Promise Of Greater DSM Freedom for Youth Hip Hope, Inc. I'll Make Me A World in Iowa Impact Community Action Partnership Innovative Learning Professionals Integrative Counseling Solutions Iowa Dept. Of Correctional Services Iowa Foster and Adoptive Parents Association Iowans for Social & Economic Development Iowa Legal Aid Iowa Jobs for America's Graduates (iJAG) John R. Grubb YMCA Joshua Christian Academy LUNA Mid City Connection Mosaic Family Counseling Center Oakridge Neighborhood Services Orchard Place et al Pursuit of Innovation Polk County Prelude Services Refugee Alliance of Central Iowa (RACI) Ricky Sandoval St. Vincent De Paul, Des Moines Thriving Families Counseling Services United Way of Central Iowa Urban Dreams Wesley United Methodist Woodward Youth Corporation/WCBS Youth Emergency Services & Shelter Young Women's Resource Center Youth Law Center</p>
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Youth Justice Initiative Zero to Three	Zion Lutheran Church
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In addition, we continue to reach out to the Neighborhood Associations in the inner city of Des Moines, including Mondamin, King Irving, Evelyn Davis, Cheatom Park, River Bend, Chautauqua and Drake Park. The Neighborhood Association representatives have first-hand knowledge of concerns, needs and issues within their own areas and they are already very involved in community planning.

Equity efforts that address systemic racial disparities for African Americans will continue in FY19. Polk Decat has actively participated alongside DHS in the Breakthrough Series Collaborative and the JCS CASP Collaborative. Many institutions and agencies currently have related equity efforts; e.g., Polk County and the City of Des Moines have several equity initiatives lead by a variety of agencies and community sectors. The Restorative Justice & Cultural Equity (RJCE) Coordinator has connected with other Equity Coordinators to understand the respective activities and goals and determine where those intersect with ours. The RJCE Coordinator will synchronize the efforts within each sector for sharing data, trainings, community engagement strategies and possible funding to assist in this endeavor. The current focus of the RJCE Coordinator’s efforts will be with the DMACC student mentoring program and DHS and JCS specific efforts, especially within targeted schools in the Des Moines Independent Community School District (DMPS).

Juvenile Court Services has made great strides in addressing disproportionality and Polk Decat will continue to participate in those activities, supporting the CASP Collaborative, made up of JCS, Court, County, Agency, Law Enforcement, Education and Community representatives, which specifically addresses the initial point of contact a youth may have with JCS at Intake. The Polk Decat focus within this collaborative is identifying and supporting community based services that are diversion alternatives and positive methods of youth engagement. In addition, Decat receives funds from JCS to support the new Supportive Services for African American Youth & Families contract, which includes the provision of the Strong African American Families curriculum for those parenting African American youth ages 10 through 14, as well as other education and employment supports for JCS referred and other at-risk youth.

Decat Connections to Other Planning Efforts

Polk County Decategorization (Decat) is currently in its 30th year. Being one of the first Decat sites has provided opportunities to build solid community relationships and coordination.

Polk Decat was designated as a Community Partnership for Protecting Children (CPPC) site in 2003. Polk Decat and CPPC work together to develop strategies that are communicated to the Decat Board and to affect the policies and practices of DHS and JCS locally. The CPPC

project in Polk County has focused on developing approaches to support the 4 core strategies: 1) community based family team decision-making, 2) community networking, 3) shared decision-making, and 4) policy and practice change.

Polk CPPC efforts focus on building capacity for implementing Community Based Family Team Decision-Making Meetings so that families can get help before they become involved in the Child Welfare system. Polk CPPC will also continue to address disproportionate minority contact within the Child Welfare and Juvenile Justice systems. The Polk Decat and Project/CPPC Coordinators, the Decat Steering Committee and the CPPC Shared Decision Making team provide direction for the CPPC activities in Polk County.

Over four years ago, the Polk CPPC Policy and Practice team, in tandem with the former MYFI Committee, worked collectively to develop the Courageous Conversations and Town Hall meetings in Polk County in an effort to obtain community feedback on disparate outcomes within DHS. As a result of those Conversations and Town Hall Meetings, Polk Decat will continue to support the African American Case Review Team (AACRT) which is a team of volunteer African American human service professionals who consult with DHS monthly on problematic cases involving African American families. This has provided a cultural lens for the Department Social Workers and Supervisors which enhances their interactions with their clients. JCS in Polk is now ready to begin its own AACRT meetings in FY19 as a method for addressing cultural responsiveness to client treatment.

All Decat staff participates actively in other local groups in order to coordinate our activities with theirs, to enhance our outreach and skills and to expand our resources connections. Other groups/committees where Polk Decat, CPPC and RJCE participate include: Central Iowa ACEs 360 Steering and Executive Committees, Refugee Alliance of Central Iowa (RACI), United Way's OpportUNITY planning, DHS Child Welfare Partnership Committee, Collaboration for Self Sufficiency, Des Moines Public Schools' Community Conversations, Des Moines Public Schools' North West Resources team, Zero To Three Stakeholders team, Central Iowa Grant Professionals Association, and others. Polk Decat has leveraged relationships in the community to obtain grant funding to support technical assistance for the Trauma Informed Services for Youth in Polk County Detention, a new and innovative approach to de-escalating trauma responses. In FY19, the Technical Assistance will be expanded to include systemic approaches that address Secondary Traumatic Stress of DHS Child Welfare Social Workers and Supervisors.

Polk Decat began a special outreach to Refugee and non-Latino Immigrant groups in FY14 based on feedback from community members and agencies on the growing issues within this demographic. That outreach will be continued in FY19 in an effort to obtain the best possible results with the renewed Refugee Immigrant Guide Training Development and Implementation contract. The contractor first gathered stakeholders from the various refugee and immigrant groups within Polk County, including Refugee Resettlement agencies, to determine the training components for these new Refugee Immigrant Guides (RIGs) that are called upon to assist clients of DHS and JCS navigate and advocate to successful case closure and to assist at-risk families avoid system involvement. The every-other-week staffings for Refugee cases will be continued to assure they receive the most responsive services possible. Social Worker III's with refugee cases going through

assessment will continue to staff them as needed with Subject Matter Experts from the Bureau of Refugee Services, Visiting Nurse Services (the RIG Contractor) and a representative from the Community Cares Contract. The Contractor continues to engage in Community Conversations of targeted Refugee groups to build their current understanding of DHS and JCS services, which empowers the parents to understand those parenting practices that they can use and to better comprehend our complicated systems. Understanding that building trust-based relationships with our refugee communities takes time and patience, Polk Decat is committed to making sure the Stakeholders group has representation and/or input from as many language groups as possible to serve this most vulnerable population. Decat personnel participate in the local Refugee Alliance of Central Iowa (RACI) in order to coordinate our efforts with that of other entities working with refugees in Polk County.

The Dual Status Youth initiative will include assignment and coordination of the following activities: mapping and documentation of case flows and procedures, determination and documentation of outcomes, creation of multi-jurisdictional procedures and protocols for Dual Status Youth cases, development of an intra-agency communication plan, establishment of monitoring and reporting procedures and documents. The Decat RJCE Coordinator will assist with coordinating and synchronizing these efforts. Involved in this project will be DHS and JCS personnel, a Juvenile Court Judge, Polk County Detention, Polk County Attorney's Office, Iowa Department of Human Rights – Criminal and Juvenile Justice Planning, Polk County Decategorization, Drake Law, and assistance from the Robert F. Kennedy National Resource Center for Juvenile Justice. The over-arching goal for this project is better outcomes for these youth, including reduced system involvement. The RJCE Coordinator now assists in facilitating these conversations, organizes the Dual Status Youth Executive Committee, and records all meetings.

Although the community needs assessments from past years tend towards the same issues, gaps, barriers and trends, it is still worthy of our efforts to review the process bi-annually. The Early Childhood needs assessment conducted through the United Way of Central Iowa, Iowa Kids Count through the Child and Family Policy Center and other agency/institution data warehouses are consulted to ensure we are focusing our efforts on the appropriate populations and issues. Where there are gaps, Polk Decat can initiate procurements or collaborate with other entities on grant funding to support services that address those gaps as well as seeding new and innovative approaches.

Short Term Plans and Desired Results for FY19

Polk Decat will work closely with the DHS Des Moines Service Area Administrator, 5th Judicial District Chief Juvenile Court Officer, the Polk County Director of Community, Family & Youth Services, Polk County Attorney (Juvenile Court Division) and the Decat Steering Committee Chair (who are all members of the Decat Executive Committee) to monitor and measure outcomes in the following areas during FY19:

- Safety, permanency and well-being (CFSR goals)

- Placement stability (CFSR goal)
- Timely achievement of permanency (CFSR goal)
- Transitioning Youth who are re-entering the community after group or foster care
- Community based treatment rather than group care for youth exhibiting early delinquency tendencies, older delinquent youth and low-risk sex offender youth
- Development of protocols, procedures and measurement outcomes for Dual-Status Youth
- Supports for relative (or fictive kin) placements
- Parent engagement in general, but especially engaging fathers and positive male role models
- Activities and initiatives related to disproportionate minority contact/ disparate outcomes affecting people of color
- Assistance to system-involved and at-risk refugee and immigrant children, youth and families
- General youth and parent skill-building with the aim of building safe and stable families and preventing system involvement
- Supports for our local agencies that serve DHS and JCS clients as well as other at-risk families and youth in our community, including seeding new and innovative ideas and projects that could possibly grow into a viable family and youth supportive service
- Restorative and Reparative justice for youth who become, or are at risk of becoming, involved in Juvenile Court Services
- Diversion services for youth at risk of JCS involvement, which may include education, employment and community service learning engagement components
- At-large community presentations and trainings related to implicit bias, disproportionality in our systems and culturally responsive engagement and interface
- Trauma-informed approaches, trainings and initiatives, especially related to the effects of Adverse Childhood Experiences (ACEs) and building resiliencies (Connections Matter) and for youth in Polk County Detention as well as addressing the Secondary Traumatic Stress of Child Welfare workers and supervisors in Polk County.
- Decat Coordination

The planned FY19 expenditures will reflect the areas listed above.

The contracts awarded through Decat during FY19 will include specific performance measures that will be tracked on a quarterly basis and monitored with the Governance Board (Executive Committee) semi-annually, or as the specific contract requires. The results of the quarterly reports will be summarized and shared with both the Decat Steering Committee and the Decat Executive Committee on a semi-annual basis.

The Decat Coordinator and Decat staff will work with the DHS Des Moines Service Area staff and Leadership Team as well as Polk staff in the Juvenile Court Services 5th Judicial District in reviewing critical service area data, and re-adjusting priorities within the Polk County Decategorization Plan as needs and/or gaps in services are identified.

Polk Decat personnel assist in facilitating the MYFI-related activities which include the CASP, DMACC Student Mentoring project, DHS and JCS AACRTs, Cultural Equity Coordination and CPPC initiatives and strategies.

The planning process includes monthly meetings with the Polk Decat Provider Advisory Committee and the Polk CPPC Strategy groups to discuss issues, gaps and barriers in services and system improvements. Focus areas that have been identified by these groups include:

- Support for children staying at home rather than being placed out of the home
- Resources to provide respite care to families and foster families to prevent children being removed from home or a termination of a foster family placement.
- Assessments and services for trauma, mental health and substance abuse needs
- Working with families so that youth can be successful at home (Parenting Classes and supports)
- Need for better coordination of services and collaboration, especially for Dual-Status youth
- Identification of resources, especially transportation, that are sustainable
- Supports for DHS and JCS staff in relation to the effects of Adverse Childhood Experiences (ACEs) and other trauma, cultural responsiveness, and community resources
- Engaging non-custodial fathers in the child rearing process (Fatherhood Initiative)
- Transitioning youth who “age out” of the foster care system
- Outreach to specific groups who need assistance (i.e., Latino, Refugees and other ethnic populations who are experiencing abuse, require services, experiencing trauma, etc.)
- Disproportionality of African Americans in the Child Welfare and Juvenile Justice systems
- More effective treatments for addressing alcohol and drug dependency
- Restorative and reparative activities for youth involved in criminal activities

The federal Child and Family Services Review (CFSR) identified many positive areas within the Polk County Child Welfare system. In Polk County the federal reviewers sited many areas of strength, including Family Team Decision Meetings, including Pre/Post Removal FTDMs, and DHS’ involvement in the community. The reviewers also identified areas that could be improved. Polk Decat will work with DHS, Juvenile Court Services, providers and families to help make needed improvements. Polk Decat will also continue to facilitate DHS involvement in the community.

Polk Decat is concentrating on 8 priority areas which will assist in improving Iowa’s CFSR outcomes and assist with safety and permanency for children:

- **Kinship and Family Connections:** Polk Decat recognizes that many kinds of informal and formal supports help relatives provide a home for children who need to be placed out of their own homes. For that purpose, Polk Decat helps provide resources for families to help them afford to care for a relative's child, family team meetings, and early prevention services.
- **Parent engagement, including Fatherhood and Positive Male Role Models:** Polk Decat will encourage programs that are successful at engaging parents in learning effective parenting techniques, and recognize the value of fathers, especially non-custodial fathers, and other men who are important to children and youth and support them positively in that role.
- **Key Transition Points:** Polk Decat recognizes that transition points are critical junctures for children. These transition points include moving into foster care or relative placements, changing placements, modification of placements, and transfer from the juvenile system to the adult system. Decat will support activities that help with transitions, including the Youth Team Decision-Making meetings (specific to JCS), moving from the child welfare and JCS systems to the adult system, and supporting parents, and assisting youth in Detention who have experienced trauma in an effort to reduce detention stays and positively impact their court experience for better outcomes. Coordination of the new Dual Status Youth activities between DHS and JCS will be included as part of the RJCE Coordination services.
- **Polk Decat recognizes that moving from group care back to the community can be difficult for youth who have experienced impulse controls.** Polk Decat will continue to support the Re-entry Youth Services Juvenile Court contract which provides re-entry planning which starts shortly after group care placement, and continues for up to 6 months after release from group care. Services under this contract include the provision of Youth Team Decision Making (YTDM) meetings as part of the transition-to-adulthood planning for older JCS youth.
- **Disproportionate Minority Representation:** Polk Decat will continue to work with local agencies and Community Partnership for Protecting Children on such projects as Community Based Family & Youth Team Decision-Making Meetings, providing supports training and mentoring for DHS, Juvenile Court and providers on disparity issues and developing informal support networks for families. The Polk CPPC Policy and Practice Change and CASP meetings will continue in FY19 as a way to continue improving strategies that address disparate outcomes in Child Welfare and JCS and to report strategies for change.
- **Other Identified Community Priority Areas:** Polk Decat will support initiatives which will assist with the safety of children including criminal and child abuse background checks, Mediations to avoid court involvement, and wrap around support for parents and family members. In addition, Polk Decat will continue to support less restrictive environments for treating youth who might otherwise be placed in group care, such as the Sex Offender program for lower risk youth offenders, Sanctions Programming for youth requiring both community service and learning of impulse controls, and Early Services Prevention, committed to reduction/elimination of future

delinquent acts by the very young offenders. In addition, the Polk Decat Board identified that Legal issues tend to plague system-involved youth and families, and will support the continuation of the Preventive Law & Guidance contract into FY19 to address the legal pitfalls of daily living through presentations to refugee and immigrant groups, legal assessments for transition-aged youth and supports for guardianship and custodial arrangements that provide stability and safe case closure for DHS children.

- ACEs and Trauma Informed Care: Polk Decat will also move towards integration of Adverse Childhood Experiences (ACEs) data and information and Trauma Informed response to CPPC publications, networking and the continued support of the local ACEs Community Learning Circles, Lemonade for Life training for those who work directly with clients, the Connections Matter training specifically for spreading the message in the community about the effects of Adverse Childhood Experiences, Technical Assistance related to Trauma Informed Services in Polk County Detention as well as DHS Child Welfare Secondary Traumatic Stress.
- Refugees and Immigrants: Polk Decat will assist at-risk refugee and immigrant families and youth through the development of a specialized Refugee Immigrant Guide (RIG) as well as supporting local agencies who provide services to this demographic.

Tracking of Results and Outcomes

Within Polk Decat, significant emphasis is placed on performance-based accountability and fiscal management.

Polk Decat contracts identify specific performance measures for which the contractor is held accountable. Depending on the type of service contracted for, these may include numbers served, measures to indicate success such as percentage achieving a particular result, etc. Where applicable, contractors are required to include participation levels and demographics information within their quarterly reports.

Agencies that have contracts with Polk Decat are required to submit quarterly progress reports, which are reviewed and monitored by the Decat and project Coordinators. The Polk Project Coordinator enters the performance measure results into a spreadsheet that summarizes the measures for at-a-glance perusal. The Project Coordinator tracks receipt, or lack thereof, of the quarterly progress reports. Reports not received in the applicable time period specified in the respective contracts are reported to the Decat Coordinator. The contractor is contacted and reminded to submit the report and/or report any issues with timely submission. At least twice per year, the Performance Measure spreadsheet is provided for review and discussion to the Executive Committee and the Steering Committee by the Project Coordinator. For FY19, the Quarterly Report templates for each contractor have been updated to require more information on numbers and percentages achieved for each outcome as contractors tend to report in generalities, met or not met.

Contractors who are not meeting any or all of their performance measures are contacted by the Polk Decat and/or Project Coordinator(s) to discuss the issues and barriers causing the lower performance and how it can be remedied. The Polk Decat Coordinator also involves the associated JCS or DHS personnel in the process so all parties can partner in the identification of the root cause of the performance issue and its resolution.

Monitoring and Maintaining Fiscal Accountability

Performance and Results:

The quarterly reports are recorded not only on a spreadsheet, but a cover document is filled out that summarizes all performance issues and successes. The form includes information on if the quarterly reports were submitted on time, if the GAX are timely and if there are issues with the GAX and the types of issues, if the budget is on track and any other pertinent comments.

Those Contractors subject to an on-site monitoring will provide a sampling of their on-site records reviewed to determine the validity of their reported performance measures and compliance with their respective Contract deliverables as stated in the Scope of Work. After the on-site visit, a detailed report of documents reviewed and findings, if any, will be provided to the Contractor along with a timeline for correcting issues and providing clarifications, if required.

Expenditures:

The monthly GAX from contractors are scrutinized to ensure that the back-up documentation is present, matches the expenses allowable in the contract and that add up to the amount requested for reimbursement on the GAX. Contractors are contacted if necessary back-up is not included with the GAX, if the calculations do not equal the reimbursement amount, or if there are unallowable expenses. The Polk Decat Coordinator checks all addition and provides spreadsheets with each GAX confirming that the calculations are correct, or corrected if necessary.

Monthly GAX amounts are tracked in a contract expenditure tracking spreadsheet so we know what is spent and remaining per contract and per funding source. This spreadsheet is shared with the Polk Decat Executive Committee at each Board meeting.

High activity contracts, such as the Fiscal Agent contract, are also tracked by the Polk Decat Assistant. Invoices and funding requests are tracked by type of request, funding source, amount and other pertinent data in order to keep the large volume of data organized so at any point in time we can create reports that reflect the status of funds used, who is using them, client usage, and how much we have remaining.

Wraparound (Flex) funds usage is reported monthly to Social Worker and Juvenile Court Services Supervisors so they can track the spending levels of their allocations. In addition, we periodically create specialized reports to determine fund usage by client and Social Worker/JCO in order to identify frequent and high volume users of those funds. Client centered reports can also be used by the Social Workers/JCOs in the court room to substantiate assistance to clients for reasonable efforts.

In FY19 Polk Decat has more options for purchasing goods and some services for families. Local furniture vendors are used to purchase, deliver and assemble beds and cribs for youth removed from home and place with relatives or fictive kin. Rather than provide store cards for every need, specific needs are identified and purchases made and delivered. The Decat Administrative Assistant coordinates the purchases and tracks the expenditures.

The Polk Decat Coordinator is in constant contact with the contractors in the effort to develop open lines of communications, discuss expectations and to keep up with changes that occur within the contractors' organizations. Contractors are more apt to divulge when there are problems when they are comfortable in their relationship with the Polk Decat Coordinator. In addition, the Decat Coordinator is in frequent contact with the DHS and JCS stakeholders to ensure their satisfaction with the services provided and outcomes.

The Polk Decat Coordinator will schedule at least one visit with each contractor within the fiscal year to monitor procedures and spot-check back-up documentation to GAX.

At the end of the fiscal year, amounts for all GAX received during that year will be compared to the I3 data to ensure accuracy in expenditures and funds remaining.

Carryover

Most Polk Decat contracts are funded based on budgets that project what is needed to carry out the prescribed activities for the entire fiscal year. The CPPC, MYFI, and State FY17 Carry-over funds cannot be carried over into FY20 so Polk Decat will monitor the use of those funds closely and will work with the Decat Board and contractors to ensure that those funds are utilized first within the fiscal year. Prior to the last quarter of the fiscal year, if it appears those funds will not be used within their specific contracts, some of the funds can be transferred to or exchanged with funds in other contracts where appropriate to ensure their complete usage. Or, those funds can be used to support special projects at the discretion of the Polk Decat Executive Committee (Board).

As authorized by Iowa Legislation, the DHS, and JCS FY18 carryover funds, the State FY18 Decat allocation and Decat TANF funds can be carried over into FY20. In the event that the contracts have funds left at the end of this fiscal year and given the current uncertain funding

climate, Polk Decat plans to carryover the FY18 funds into FY20 that are unused in FY19. Polk Decat will continue to hold funds in reserve to ensure the continuity of core contracts into the next fiscal year so services to at-risk families and youth can continue without interruption.

Prepared by:

Teresa K. D. Burke
Polk County Decategorization Coordinator
Polk County River Place
2309 Euclid
Des Moines, IA 50314
Phone: 515-275-2729
tburke@dhs.state.ia.us

Community Partnership Reporting / Evaluation Form

Name of CPPC Site: Polk County

County: Polk

Reporting Period: FY19

Coordinator: Jordan Kauffman

Contact Information: Polk County River Place, 2309 Euclid Avenue, Des Moines, IA 50309 // jkauffm@dhs.state.ia.us

Check the Following: Proposed Plan Year-End

Community Partnership Reporting is based not only on the 4 strategies of Community Partnerships (Shared Decision Making, Neighborhood and Community Networking, Individualized Course of Action, and Policy and Practice Change) but also on the levels within each strategy. If you find yourself questioning how to complete this report, the CPPC Practice Guide should answer many of your questions both in planning and in capturing successes at year end.

CPPC funding runs on the state fiscal calendar July 1 - June 30. There will be two times reporting is due:

- 1) In the **SPRING** (May 15) where the **yellow** section will be completed to capture your proposed planning and projected goals for the upcoming fiscal year starting July 1. (Report with projected/future activities) The yellow section will be completed on a new report identifying your future goals.
- 2) In the **SUMMER** (August 15) where the **green** section will be completed to capture the goals achieved for the fiscal year that ended June 30. (Summary report with completed activities) The green section will be completed on a report that already has the yellow filled out and was submitted May 15 the prior year.

Starting on page 5, the blank columns entitled Ongoing, Proposed, Met need only be marked with an 'x', and the narrative should reflect any steps you are taking or have achieved. This is an active document utilized with your Shared Decision Making Team to give them investment/ownership in planning, allow them to share in the monitoring of progress, and recognize and celebrate successes. Whereas this report may appear long and prescriptive, it provides only a framework for growth and activity. This framework and reporting mechanism was developed with the input of many different coordinators from the start of CPPC in 2007. How you choose to grow and what activities you choose to promote growth have much flexibility.

Community Partnership Involvement Instructions & Definitions

Page 3 is to identify during planning and at year-end the composition and roles of individuals who are involved. Below are some helpful hints to assist you. Page 3 should be completed in **planning** and updated at **year end**.

- In the gray columns put the number of professional and the number of community members who are associated with the respective category.
- In the FTDM (ICA), Shared Decision-Making, Neighborhood Networking and Policy and Practice Change columns put a check mark if there are professionals and/or community members participating in these activities.
- Please do not duplicate numbers. Select one primary category for each person. The comment section may be useful to explain when more than one category applies to one person. If a person represents two or more categories, include the person in the number count of the primary role and check mark the gray column for the other categories and explain in the comment section.
- # of Community members involved – This number count is for those who are involved as volunteer community members and are associated with one of the categories listed. Examples: faith-based members can be volunteers if they are not being paid to attend, professional who volunteers but is not serving/participating as a representative in their official/professional capacity, substance abuse sponsor who is not being paid, volunteer advocate for domestic violence.
- # of Neighborhood/Community Members – these are individuals who are neighborhood/community residents or parents and are not associated with any of the other categories.
- FTDM (ICA) - those who are facilitators conducting FTDM defined by Iowa's Standards.
- Shared Decision Making - those who are involved on the CPPC leadership committee(s).
- Practice Partners - includes social service agencies that do not fall under another category (i.e. in-home workers, early childhood programs, when applicable).
- Economic Supports - includes social service agencies that provide financial and basic-need supports (FaDSS's workers, Income Maintenance, Community Action Agency when applicable).
- Former Clients of DHS-anyone who has been involved in child protection services and is not a Parent Partner.
- Provide a total count and % for both the professional and community members involved.

Community Partnership Involvement

Partner (Categories)	# of professionals involved*	FTDM (ICA)*	Shared Decision Making *	Neighborhood Networking _	Policy and * Practice Change*✓	# of Comm. members involved*	FTDM (ICA) *	Shared Decision-Making *	Neighborhood Networking *	Policy and * Practice Change	Comments/Member Names
DHS	1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Decat	4	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
ECI		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Neighborhood/Comm. Members*		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Domestic Violence	2	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Substance Abuse		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Mental Health	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Faith-based groups		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Health Care	3	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Education	10	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	5	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Business		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Legal System (Court)	4	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Law Enforcement	1	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Government (i.e. City, Co.)	2	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Practice Partners*		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Economic Supports*	2	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Prevention Councils		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Youth		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Former Clients of DHS*		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Parent Partners		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Other		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Total	30					25					

Total % of Professionals involved in the initiative	55%	Total % of Community members Involved in the initiative	45%
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Describe your community partnership shared decision-making leadership group and oversight role. Who coordinates? How is it structured? How is it linked to Decat? Are there task teams or subcommittees?

Jordan Kauffman is the Polk County CPPC Coordinator. She convenes all strategy team meetings, including Shared Decision Making. Currently, the CPPC Coordinator sets the agenda for the SDM Strategy Team, and presents pertinent information – such as budget & project updates – on a regular basis. This role will continue in FY19.

The linkage between Polk CPPC SDM and Polk Decat will be strengthened in FY19 as the Shared Decision Making Team shall join the Decat Steering Committee for that committee’s quarterly meetings. This will strengthen the community voice in Decat, as well as allowing CPPC to maintain its own identity.

SDM Team members each participate in at least one other strategy team meeting each quarterly to provide guidance, leadership presence, and oversight.

How often does this group meet?

10 months out of every 12. July & December are break months.

The remainder of the report includes the 3 blank columns:

- **No color-labeled ‘Ongoing’** - for things you have accomplished in the past and continue to do
- **Yellow color-labeled ‘Proposed (NEW)’** - for new goals you are working towards
- **Green color-labeled ‘Met’** - the year-end information on success and/or barriers faced

The 4th column allows for narrative on the columns described.

Shared Decision Making-Level 1

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
1-a	New CPPC Coordinator attends first available CPPC Immersion 101 and 201 within the 1st year				<p>Proposed Plan: CPPC 101 Immersion scheduled for October 2018. Will include members of Shared Decision Making as well as other strategy teams & community members.</p> <p>Progress:</p>
1-b	Membership of Shared Decision Making Team must include Department of Human Services (DHS) Representative and Decategorization (Decat) Representative	<p>Teresa Burke (Decat) sits on Shared Decision Making.</p>			<p>Proposed Plan: Tracy White (DHS) was a longtime member of Shared Decision Making. However, she has not been able to make the meetings in FY18. In FY19 the Polk CPPC Coordinator will seek a different DHS Representative.</p> <p>Progress:</p>
1-c	Membership of Shared Decision Making Team must include local community and professional members	<p>Professional Members include Whitney Buchanan, Jason Vang, and Justin Bogers.</p>			<p>Proposed Plan: Polk CPPC Coordinator will recruit 2 Community Members to sit on Shared Decision Making.</p> <p>Progress:</p>
1-d	Establish linkages and develop protocol for decision-making with Decat Boards				<p>Proposed Plan: Shared Decision Making will be combined with Decat Steering Committee. SDM will meet at the regularly scheduled quarterly Steering Committee Meetings, once per quarter with either Individualized Course of Action or Policy & Practice Change strategy team, and once per quarter with Neighborhood & Community Networking. Major CPPC decisions will be scheduled for NCN meeting dates with the full Shared Decision Making Team in attendance to encourage open</p>

Shared Decision Making-Level 1

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
					<p>& robust discussion. Designated Shared Decision Making Team members shall be the only voting members of CPPC. In FY19 Shared Decision Making will discern & codify a protocol for official decision making.</p> <p>Progress:</p>
1-e	Implement the use of the Shared Decision-Making Survey				<p>Proposed Plan: The Shared Decision Making survey shall be administered at the September SDM Team meeting.</p> <p>Progress:</p>
1-f	Develop plan for on-going comprehensive understanding of the four strategies for individuals involved in Shared Decision Making process				<p>Proposed Plan: Polk CPPC Coordinator will devote part of each of 4 NCN/SDM Meetings throughout the calendar year to reviewing application & implementation of each of the Four Strategies in Polk on a Quarterly Basis.</p> <p>Progress:</p>
1-g	Establish and develop plan to meet membership recruitment goals for SDM, including diversity				<p>Proposed Plan: Recruitment & new member orientation planning will be built into the agenda. Recruitment efforts will include SDM Team Members extending invitations to new people to participate in Neighborhood Networking, and 1-1 meetings with current Neighborhood Networking team members to gauge interest/availability to serve on SDM.</p> <p>Progress:</p>
1-h	Provide oversight for the planning and				<p>Proposed Plan: Each SDM Team Member will sit on either Policy & Practice Change, or Individualized Course of Action strategy teams in order to create a bridge</p>

Shared Decision Making-Level 1

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
	implementation of the four CPPC strategies				between the Decat Steering Committee and those strategy teams. Progress:
1-i	Develop orientation plan for new members				Proposed Plan: One component that we will begin using in all our meetings is asking newcomers to fill out a New Member Contact Sheet. It will contain 3 simple questions: <ul style="list-style-type: none"> • What gifts do you have that make you a great friend or neighbor? • What skills or talents have you developed that make you a good leader? • What activity or hobby could you lose yourself in for hours? Highlighting strengths will help us connect with positive attributes that focus on fullness, and which arouse passion & excitement. This helps us be better cheerleaders & team mates to newcomers. The orientation plan will also include a 1-1 with a SDM Team Member. Progress:

Shared Decision Making-Level 2

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
2-a	Must meet all of the Level 1 items and also add additional members and 1 of those members needs to be one of the following: domestic violence, substance abuse, or mental health partner				Proposed Plan: Progress:
2-b	Implement plan for on-going comprehensive understanding of all four strategies				Proposed Plan: 1-f Progress:
2-c	Implement orientation plan for all new members				Proposed Plan: Progress:
2-d	Conduct Parent Partner orientation for all Shared Decision Making Team members				Proposed Plan: Parent Partner Orientation scheduled for September 2018 Progress:
2-e	Share information and progress of the local Parent Partner program regularly				Proposed Plan: Parent Partner updated will be included at SDM/NCN strategy team meetings at least Quarterly Progress:
2-f	A Parent Partner is added to				Proposed Plan: Lori Shultice, Parent Partner Leader, invited to become part of SDM

Shared Decision Making-Level 2

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
	the membership of the SDM Team				Progress:
2-g	Membership recruitment plans that address diversity according to the demographics of your community				Proposed Plan: this is ongoing Progress:
2-h	Review and report on diversity and disparity in the community and within the local Child Welfare system				Proposed Plan: this is ongoing and something that is a major area of focus in Polk County – always on our radar. Progress:
2-i	Host a CPPC Immersion 101 event in CPPC area at least once every three years				Proposed Plan: CPPC 101 scheduled 10/2018. Progress:
2-j	Identify and meet goal for adding additional community members (this number can be reviewed and re-established each year)				Proposed Plan: Progress:

Shared Decision Making-Level 3

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
3-a	<p>Must meet all Level 1 and 2 items and also have two of the following members: domestic violence, substance abuse and mental health partners</p>				<p>Proposed Plan:</p> <p>Progress:</p>
3-b	<p>Have a broad representative of at least five (5) of the following members: Faith-Based Groups, Health Care, Education, Business, Legal System (courts), Law Enforcement, Government (County or City), Economic Supports, Practice Partners and Prevention Councils (See CPPC reporting and evaluation form for definition)</p>				<p>Proposed Plan:</p> <p>Progress:</p>
3-c	<p>SDM develop avenue for youth voice (youth in foster care or foster care alumni)</p>				<p>Proposed Plan:</p> <p>Progress:</p>
3-d	<p>Develop linkages and partnerships with other groups into SDM team</p>				<p>Proposed Plan:</p> <p>Progress:</p>
3-e	<p>SDM membership diversity is</p>				<p>Proposed Plan:</p>

Shared Decision Making-Level 3

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
	representative of the local population				<p>Progress:</p>
3-f	Role of the SDM group expands to include identifying, and developing a plan to meet unmet needs within the community				<p>Proposed Plan:</p> <p>Progress:</p>
3-g	Develop plan to host a Race: Power of an Illusion in CPPC area				<p>Proposed Plan:</p> <p>Progress:</p>
3-h	Shared decision making survey scores used as a tool to guide quality improvement of strategy implementation				<p>Proposed Plan:</p> <p>Progress:</p>
3-i	SDM goals for community members are met (see CPPC Reporting and evaluation form for definition)				<p>Proposed Plan:</p> <p>Progress:</p>

Shared Decision Making-Level 4

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
4-a	Must meet all Level 1, 2 and 3 items and also have all three of the following members: domestic violence, substance abuse and mental health partners				<p>Proposed Plan:</p> <p>Progress:</p>
4-b	Have ongoing implementation of new member orientation				<p>Proposed Plan:</p> <p>Progress:</p>
4-c	SDM recruitment goal for Community Members must have been exceeded by 10%				<p>Proposed Plan:</p> <p>Progress:</p>
4-d	Have 100% of the representation identified in the list in Level 3				<p>Proposed Plan:</p> <p>Progress:</p>
4-e	Community representatives take a leadership SDM role as defined by the site				<p>Proposed Plan:</p> <p>Progress:</p>
4-f	Role of SDM group expands to include advocacy for CPPC's goals with funders and policy-makers (legislators, governor, boards of supervisors, city council)				<p>Proposed Plan:</p> <p>Progress:</p>

Shared Decision Making-Level 4

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
	members, mayor, etc.)				
4-g	SDM group implements plan and successfully addresses unmet needs within the community				<p>Proposed Plan:</p> <p>Progress:</p>
4-h	Coordinator and/or member of SDM contributes to state and/or regional events/activities. (I.e. serve on planning committees, assisting with logistics, presenting, etc.)				<p>Proposed Plan:</p> <p>Progress:</p>

At the writing of this proposed report, select the level* for Shared Decision Making that best fits your site:

1

Based on your completed activities, select the level* for Shared Decision Making that best fits your site:

*For more detailed information on the levels, please see the CPPC Practice Guide

Please have each committee member on the leadership/steering committee fill out the Shared Decision Making form, compile the average response for each question, and report the average response below.

***Instructions:**

Baseline= 1st year at the beginning of year on proposed plan

(Yellow). Previous Year= Previous year on progress report

(Green). Current Year:= Current year on progress report (Green)

Shared Decision Making Survey 1=disagree, 2=mildly disagree, 3=neutral, 4=mildly agree, 5= agree

Category	Description	Baseline Year*	Previous Year*	Current Year*
1. Common Vision:	Members have a shared common vision.	5		
2. Understanding and Agreement Goals:	Members understand and agree on goals and proposed outcomes/objectives.	4		
3. Clear Roles & Responsibilities:	Roles & responsibilities of members are clear.	3		
4. Shared Decision Making:	All members have a voice and are engaged in the decision making process.	5		
5. Conflict Management:	We are able to successfully manage conflict.	4		
6. Shared Leadership:	Leadership is effective and shared when appropriate.	4		
7. Well Developed Work Plans:	Work Plans are well developed and followed.	3		
8. Relationships/Trust:	Members trust each other.	5		
9. Internal Communication:	Members communicate well with each other.	4		
10. External Communication:	Our external communication is open and timely within the broader community and partners.	4		
11. Evaluation:	We have built evaluation performance into our activities.	3		
12. Understanding of CPPC:	Members have a clear understanding of the Community Partnerships Four Strategies.	4		
Average Response Score:	This is an average score for all of the responses, the number should be between 1-5	4		

Community/Neighborhood Networking-Level 1

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
1-a	Develop Neighborhood/Community Networking plan that				Proposed Plan: Our NCN has developed a dual-engagement plan. We have identified differing needs of our own CPPC Members, and those of the broader community. Trainings & workshops for CPPC Members will include leadership development,

Community/Neighborhood Networking-Level 1

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
	includes goals for engagement strategies and planned activities that identifies potential network members to whom strategies will be directed				relationship building, and deepening understanding of the Four Strategies. Trainings & workshops for community will address areas of need as expressed by community (both professional & general members): trauma informed practices & resilience building, DHS & JCS 101, refugee & immigrant community conversations, and justice circle trainings. Progress:
1-b	Engage the community and build awareness about Community Partnerships for the Protection of Children’s four strategies through community forums, events and activities				Proposed Plan: The role of the CPPC Coordinator, and the NCN Team by extension, is to: inform, consult, involve, collaborate, and empower – wherever possible. We are building shared power by engaging people in order to get better results from the systems that serve people. 9 community events, workshops, and/or trainings over the course of a year: see attached Event & Training Calendar. Progress:
1-c	Develop (select and educate) a cadre of spokespersons who are able to deliver CPPC information, such as the “CPPC 101” information				Proposed Plan: Continue using principles learned in Community Building 101; repeat that & similar trainings 3x/year, use experienced members of NCN team to practice with newer members. Build the practice of community building techniques into NCN meetings, and have the NCN Champions serve as mentors to members of other strategy teams. Progress:
1-d	Establish performance and outcome measures and evaluate these to ensure the goals (from the planning stage) are obtained				Proposed Plan: Ensure that outcome measures on survey are satisfactory to the NCN Team – are events: <ul style="list-style-type: none"> • Providing information attendees will share with a friend/colleague • Enjoyable & a good use of attendees’ time • Worth recommending to a friend/colleague • Providing information that is practical & useable for attendees

Community/Neighborhood Networking-Level 1

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
					<p>Progress: We currently employ a standard 3-question survey to gauge the above questions. The survey uses a 5-point Lickert scale to assess attendees' experience. We will develop one additional question to explore the final bullet point listed above regarding how useable & practical the information & presentations are, beyond being enjoyable & interesting.</p>

Community/Neighborhood Networking-Level 2

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
2-a	Continue to promote community awareness/engagement listed in level 1				<p>Proposed Plan:</p> <p>Progress:</p>
2-b	Develop Neighborhood/Community Networking Plan that includes goals for linkages, collaborations, strategies and planned activities				<p>Proposed Plan: Dedicate one NCN meeting in FY19 for this – make it an interactive visual mapping activity resulting in an infographic we can share!</p> <p>Progress:</p>
2-c	Develop/promote a plan to increase linkages between informal and professional supports and resources				<p>Proposed Plan: Dedicate 2 NCN Strategy Team Meetings annually to focus on “informal supports” – have team invite someone new who plays an important but informal role in the community. Look & listen for “outside the box” opportunities to build relationships – ideas include barbershops + MYFI books, subsidizing pay-what-you-can holiday gift shops.</p> <p>Progress:</p>
2-d	Develop a plan to increase collaboration among economic supports, domestic violence, mental health, substance abuse and other child welfare professional partners				<p>Proposed Plan:</p> <p>Progress:</p>
2-e	Involve Parent Partners in collaborative programs in the community				<p>Proposed Plan: Parent Partner presence will be increased throughout all of CPPC’s activities in FY19, beginning with a Parent Partner Orientation.</p> <p>Progress:</p>

2-f	Involve Foster Parents in collaborative programs in the community				<p>Proposed Plan:</p> <p>Progress:</p>

Community/Neighborhood Networking-Level 3

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
3-a	Continue with Neighborhood/Community Networking levels 1 and 2				<p>Proposed Plan:</p> <p>Progress:</p>
3-b	<p>At least one of the following is established:</p> <ul style="list-style-type: none"> Organize groups/networks of community members and/or parents with prior CPS involvement and/or foster care youth - these groups focus on leadership and providing informal supports Implement plan to increase collaboration among economic supports, domestic violence, mental health, substance abuse and other child welfare 				<p>Proposed Plan: Utilize data & results from Neighborhood Resources Inventory survey (delivered Spring 2018) to increase effectiveness of Polk Decat & CPPC as a Resource & Information Hub.</p> <p>Copy of the Neighborhood Resources Inventory Survey included as attachment. Data gathered will help indicate community familiarity with community-based organizations. This data will help CPPC Coordinator & CPPC teams gain a deeper understanding of how to best <i>inform, consult, involve, collaborate, and empower</i> our community partners in their various roles as individuals, professionals, and agencies.</p> <p>Progress:</p>

Community/Neighborhood Networking-Level 3

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
	professional partners • The development of hubbing resources and activities that enhance the accessibility of services and supports • Increase awareness and develop plans to address diversity and disparity locally				

Community/Neighborhood Networking-Level 4

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
4-a	Must meet all Levels 1, 2 and 3 items and also the implementation of at least 2 or more level 3 type programs				<p>Proposed Plan:</p> <p>Progress:</p>
4-b	The use of informal supports is standard practice for families involved with DHS (including involvement with family team meetings)				<p>Proposed Plan:</p> <p>Progress:</p>
4-c	Implementation of all programs and activities consistently address Diversity and Disparity issues				<p>Proposed Plan:</p> <p>Progress:</p>

Level #	Network Activity	Description goal and what was invested	# of Partici pants	Outcome(s)

	Total # of Activities:		Total # of Participants:	
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At the writing of this proposed report, select the

level* for Community/Neighborhood Networking that best fits your site:

2

Based on your completed activities, select the level* for Community/Neighborhood Networking that best fits your site:

*For more detailed information on the levels, please see the CPPC Practice Guide

Individualized Course of Action CBFTDM/CBYTDM-Level 1

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
1-a	Educate SDM and community about strength-based engagement/assessment skills and the Family Team Decision Making (FTDM) and Youth Transition Decision Making (YTDM) processes within the child welfare system	This is ongoing.			<p>Proposed Plan:</p> <p>Progress:</p>
1-b	Promoting the understanding, the use, and the importance of informal supports in the FTDM and YTDM processes	This is ongoing.			<p>Proposed Plan:</p> <p>Progress:</p>
1-c	Promoting FTDM and YTDM trainings, and coaching and mentoring if needed				<p>Proposed Plan: FTDM initial training scheduled for August 2019. Coaching & training sessions scheduled for September – November 2019.</p> <p>Progress:</p>
1-d	Understand how FTDMs and YTDMs are available and accessed for families involved in the child welfare system				<p>Proposed Plan: Polk CPPC promotes, coordinates, and facilitates Community-based FTDMs and will continue to expand that model as a prevention tool. ICA Team Members will seek opportunities to meet with those involved with the Department's FTM process.</p> <p>Progress:</p>
1-e	Explore and understand FTDM and YTDM Iowa standards and how they are				<p>Proposed Plan: ICA Team will review the FTDM/YTDM standards, and share that knowledge with the greater community through various events, and as we build relationships with referral sites for Community-Based FTMs.</p>

Individualized Course of Action CBFTDM/CBYTDM-Level 1

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
	implemented				Progress:
1-f	Promote collaboration between FTDM and YTDM facilitators from different organizations and agencies				Proposed Plan: Polk CPPC Coordinator will reach out to a variety of current facilitators to serve as coaches/mentors for group training sessions after the initial FTDM training scheduled for August (see 2-b) Progress:

Individualized Course of Action CBFTDM/CBYTDM-Level 2

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
2-a	Must meet all Level 1 items				Proposed Plan: Progress:
2-b	Develop plan to implement Community Based Family Team Meetings (CBFTDM) and Community Based Youth Transition Decision Making (CBYTDM) Plans need to include: <ul style="list-style-type: none"> • Assessing the need for state-approved facilitators • Recruitment of state- 				Proposed Plan: Polk CPPC Coordinator proposes hosting an APPC AmeriCorps Service Member to assist with ICA Strategy Team and coordination of CBFTMs in Polk County in order to manage, standardize, and codify the process we use. Here is the Phase One plan: <ul style="list-style-type: none"> • Get APPC Member. Ideally, APPC Member has current FTM Facilitation number. • Continue to receive CBFTM referrals, and to conduct CBFTMs on a minimal basis (FY18 average 1/month). • Recruit/train/coach/mentor a cohort of new FTM Facilitators in Fall '19 • APPC Member builds & leverages relationships with 1-2 school sites to serve as pilot/referral sites. These sites would have staff undergo training/mentoring to get

Individualized Course of Action CBFTDM/CBYTDM-Level 2

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
	<p>approved facilitators</p> <ul style="list-style-type: none"> • Maintain or have access to a list of state approved facilitators • Educating Community about CBFTDM and CBYTDM • Marketing Strategies • Building relationships with potential referral resources • Funding resources and sustainability • Tracking, evaluation and Quality Assurance 				<p>facilitation number.</p> <ul style="list-style-type: none"> • APPC Member works closely with CPPC Coordinator to ensure that tracking/eval/QA infrastructure is solidly in place in order to accommodate growing number of referrals. <p>Progress:</p>

Individualized Course of Action CBFTDM/CBYTDM-Level 3

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
3-a	Must meet all Level 1 and 2 items				<p>Proposed Plan:</p> <p>Progress:</p>

Individualized Course of Action CBFTDM/CBYTDM-Level 3

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
3-b	Implement plan for CBFTDM-Community-Based Family Team Decision Making				<p>Proposed Plan:</p> <p>Progress:</p>
	Number of CBFTDM held				<p>Proposed Plan:</p> <p>Progress:</p>

Individualized Course of Action CBFTDM/CBYTDM-Level 4

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
4-a	Must meet all Level 1, 2, and 3 items				<p>Proposed Plan:</p> <p>Progress:</p>
4-b	Implement plan for CBYTDM-Community-Based Youth Transition Decision Making				<p>Proposed Plan:</p> <p>Progress:</p>
	Number of CBYTDM held				<p>Proposed Plan:</p> <p>Progress:</p>

At the writing of this proposed report, select the level* for Individualized Course of Action that best fits your site:

1

Based on your completed activities, select the level* for Individualized Course of Action that best fits your site:

*For more detailed information on the levels, please see the CPPC Practice Guide

Policy and Practice Change-Level 1

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
1-a	Identify need(s) for policy and practice change: discussion about policy and practices with various agencies				<p>Proposed Plan: This Strategy Team has not been active. In FY19 there will be an effort to resurrect this team with members from Parent Partners and from DHS/JCS if possible.</p> <p>Polk CPPC Coordinator is meeting with DHS PPC representative in May 2018 to strategize how best to move forward with this team & who to involve.</p> <p>Progress:</p>
1-b	Identify youth and/or parents who have been involved in the child welfare system and ask for their input about what works and what does not, from their perspective				<p>Proposed Plan: Once a team has been established, we may try to garner this type of feedback from system-involved families. At this time the priority will be to re-establish a functional PPC Strategy Team.</p> <p>Level 2-b items will help guide discussion among team in order to establish areas of focus & priority. Currently in Polk, we already focus a lot on addressing disproportionality & disparate outcomes for children & families of color.</p> <p>Progress:</p>

Policy and Practice Change-Level 2

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
2-a	Must meet all Level 1 items				<p>Proposed Plan:</p> <p>Progress:</p>
2-b	<p>Develop a plan to address identified needs:</p> <ul style="list-style-type: none"> • Gather data about policy and practice changes-needs/gaps in services • Document information gathered (using sources such as APSR, surveys, focus groups) to prioritize practices and/or procedures needing to be changed or improved • Ensure that frontline staff from child protection system and partner agencies are included in development and implementation of practice change planning • Within the planning process identify cultural disproportionality and disparity issues related it policy and practice 				<p>Proposed Plan:</p> <p>Progress:</p>

Policy and Practice Change-Level 2

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
	change				

Policy and Practice Change-Level 3

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
3-a	Must meet all Level 1 and 2 items				<p>Proposed Plan:</p> <p>Progress:</p>
3-b	<p>Implement plan for changes and re-evaluate using Plan Do Study Act (PDSA) or similar process</p> <ul style="list-style-type: none"> • Develop communication strategies for implementing the change • Develop and implement monitoring to ensure change is successful • Develop specific methods for ensuring quality changes are maintained 				<p>Proposed Plan:</p> <p>Progress:</p>

Policy and Practice Change-Level 3

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.

Policy and Practice Change-Level 4

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
4-a	Must meet all Level 1, 2, and 3 items and add the implementation of 2 or more policy and practice changes				<p>Proposed Plan:</p> <p>Progress:</p>
4-b	Community agencies routinely involve SDM in developing and reviewing policies and practices				<p>Proposed Plan:</p> <p>Progress:</p>
4-c	Agencies involved in CPPC routinely survey consumers and partners about their programs and make changes in response to feedback including diversity and disparity issues				<p>Proposed Plan:</p> <p>Progress:</p>
4-d	SDM group solicits ongoing feedback from families and community members and makes changes in response to feedback				<p>Proposed Plan:</p> <p>Progress:</p>
4-e	Ensure that all neighborhood network members and DHS-contracted agencies require specific “best practice”				<p>Proposed Plan:</p> <p>Progress:</p>

Policy and Practice Change-Level 4

No.	Description	Ongoing	Proposed (NEW)	Met	Describe current goal in your proposed plan and progress.
	standards for delivering human services				
4-f	Ensure that the SDM group, agency administrators and service recipients evaluate service delivery on a regular basis				<p>Proposed Plan:</p> <p>Progress:</p>
4-g	Implement recommendations of various state and federal reviews				<p>Proposed Plan:</p> <p>Progress:</p>

At the writing of this proposed report, select the level* for Policy and Practice Change that best fits your site:

1

Based on your completed activities, select the level* for Policy and Practice Change that best fits your site:

*For more detailed information on the levels, please see the CPPC Practice Guide

Name: Jordan Kauffman

Title: Community Partnership & Project Coordinator

Site: Polk

Address: Polk County River Place, 2309 Euclid Ave. DSM IA 50309 Phone: 515.725.2787