



MON	TUE	WED	THU	FRI	SAT
<b>ALL EVENTS AND SERVICES ARE FREE AND OPEN TO THE PUBLIC</b> Please call to register for events.			1	2 <b>CLOSED</b>	3
5	6 Interview Essentials 10:00 - 12:00	7 HIRe 9:00 - 4:00 Mock Interviews Call to Schedule	8 <b>CLOSING AT NOON</b>	9 Customer Service 10:00 - 12:00	10
12	13 Strengths Finder 10:00 - 12:30	14 <b>CLOSED</b>	15 Two Rivers Bank Workshops Session 1 10:30 - 11:30 Session 2 1:00 - 2:00	16	17
19	20 <b>CLOSED</b>	21	22 <b>CLOSED</b>	23 <b>CLOSED</b>	24
26	27 Job Search Success 2:00 - 4:00	28 <b>EMPLOYER SPOTLIGHT</b>	29	30	

#### HIRe

Learn communication and conflict resolution skills for creating positive relationships with your coworkers.

#### Interview Essentials

Learn STAR format for answering interview questions.

#### Mock Interviews

Practice interviewing. Please attend the Interview Essentials class before scheduling a mock interview.

#### Strengths Finder

Explore possible career paths with the help of results from a strengths finder assessment.

#### Job Search Success

Preparing for the search, finding the position, completing the application and follow-up success.

#### Two Rivers Bank Workshops

Session 1 - Banking & Loans 101. Session 2 - Safe Banking for Seniors. Join us to learn important banking tips for us all AND safe banking tips for seniors. There will be refreshments provided!

#### One-on-One Appointments and Walk-ins

Schedule an appointment for help with these topics:

- Career exploration
- Resume basics
- Computer basics
- Cover letters
- Interviewing techniques
- Job search strategies
- LinkedIn
- Office skills/typing class
- Networking

**Services and information in Spanish available by appointment.** Our center is open daily for use of the computer lab, access to self-directed job development resources, and walk-in service.