



## POLK COUNTY DECATEGORIZATION

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IOWA DEPARTMENT OF HUMAN SERVICES  
POLK COUNTY – RIVER PLACE OFFICE  
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DEPT: POLK COUNTY DECATEGORIZATION

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### Special EXECUTIVE COMMITTEE, Phone Meeting Friday, May 5, 2017

#### Meeting Minutes

1. Mike McInroy, called the meeting to order at 11:34 am. Also present were Jim Ward, Chad Jensen, Betty Devine, Al Perez and Teresa Burke.
2. The April 13, 2017, minutes were reviewed. Betty moved to approve the minutes and Jim seconded. The motion was carried.
3. Discussion & vote: Accept DCAT5-18-008, Sanctions Learning Services RFP Evaluation Committee Recommendations.
  - a. Points of the evaluation documents were discussed, such as expanding, not reducing Saturday Sanctions services and opening up Wednesday and Friday afternoons to Sanctions services.
  - b. Teresa clarified that the resulting contract could be extended (renewed) beyond the first one-year term up to a duration of 6 years, if needed.
  - c. Betty moved to accept the Sanctions RFP Evaluation Committee recommendation to award the new contract to Orchard Place with the stipulation that the deliverables in question are clarified with the Successful Bidder. Al seconded and the motion was carried.
4. Discussion and vote: Accept recent JCS Transfer Letters.
  - a. JCS recently provided 10 Transfer of Funds letters, totaling \$1,046,201.00, with \$30,201.00 of it being FY16 dollars and the remainder being FY17 dollars. The FY17 dollars can be carried over into FY19. Any FY16 funds unused at the end of FY17 will be used first in FY18.
  - b. Chad and Teresa confirmed that some of the JCS funds were designated for Decat Coordination.
  - c. Jim moved to accept the Transfer letters from JCS. Betty seconded and the motion was carried.
5. Next Meeting:
  - a. The board agreed that the next regularly scheduled board meeting, on May 11<sup>th</sup>, would not be necessary so the next meeting date will be June 8, 2017, 10:00 am.
  - b. There were no other items of discussion.

6. Closing:

- a. Betty moved that the meeting be adjourned and Jim seconded. The motion was carried and the meeting adjourned at 3:26 pm.

The next regularly scheduled meeting will be Thursday, June 8, 2017, 10:00 am, Conference Room 3 at Polk County River Place.