

#### POLK DECAT EXECUTIVE COMMITTEE

**Thursday, October 10, 2019**

**10:00 – 11:30 am**

**Polk County River Place, Conference Room 3**

**MEETING A G E N D A**

|  |  |
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| 1. Call to order: Time \_\_\_\_\_\_\_\_\_

  | Betty |
| 1. Review and approval of the September 12, 2019, meeting minutes \*

1st\_\_\_\_\_\_\_\_\_ 2nd \_\_\_\_\_\_\_\_\_\_ Approve: Y/N | All |
| 1. Introduction of new Decat Administrative & Resource Assistant, Veronica Russell.
 | Teresa |
| 1. Review FY20 budget
 | All |
| 1. Discussion and vote: Accept transfer of funds letter from JCS, 2nd Chief Designation.\*

1st\_\_\_\_\_\_\_\_\_ 2nd \_\_\_\_\_\_\_\_\_\_ Approve: Y/N | Teresa & Chad |
| 1. Discussion and vote: RFP for contracts for services related to youth diversion, education & employment engagement, skill-building and/or community service learning.\*

1st\_\_\_\_\_\_\_\_\_ 2nd \_\_\_\_\_\_\_\_\_\_ Approve: Y/N | Teresa & Chad |
| 1. Review of on-site monitoring reports.

  | All |
| 1. Review and discuss: DCAT5-15-007, Refugee Immigrant Guide contract ending on June 30, 2020 and thoughts on re-procurement. Decision for re-procurement in November Board meeting.
 | All |
| 1. Updates:
	1. DHS/JCS STS and DHS Clinician Grant applications & upcoming training for DHS Supervisors and LSI Technical Assistance
	2. On-site monitoring of Orchard Place contracts
	3. RJCE and CPPC activities
 | Teresa |
| 1. Next meeting:
	1. RFPs
	2. On-site Monitoring results
	3. RJCE and CPPC Updates
	4. Anything else?
 | All |
| 1. Adjourn: Time \_\_\_\_\_\_\_\_\_\_\_\*

1st\_\_\_\_\_\_\_\_\_ 2nd \_\_\_\_\_\_\_\_\_\_ Approve: Y/N | Betty |
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**Next meeting: November 14, 2019, 10:00 am, Polk County River Place, Conference Room 3.**