

#### DECAT EXECUTIVE COMMITTEE

**Thursday, August 8, 2019**

**10:00 – 11:30 am**

**Polk County River Place, Conference Room 3**

**MEETING A G E N D A**

|  |  |
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| 1. Call to order: Time \_\_\_\_\_\_\_\_\_

  | Betty |
| 1. Review and approval of the June 13, 2019, meeting minutes \*

1st\_\_\_\_\_\_\_\_\_ 2nd \_\_\_\_\_\_\_\_\_\_ Approve: Y/N | All |
| 1. Review final FY19 Budget and new FY20 budget
 | All |
| 1. Discussion and vote: replace Project/CPPC Coordinator due to resignation of Jordan Kauffman.\*

1st\_\_\_\_\_\_\_\_\_ 2nd \_\_\_\_\_\_\_\_\_\_ Approve: Y/NBeginning Salary range: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | All |
| 1. Discussion and vote: Remove $30,000.00 of MYFI funds from DCAT5-17-120, Student Support Services with DMPS, due to large reversion amounts over the past 2 fiscal years so those funds can be used in other contracts.\*

1st\_\_\_\_\_\_\_\_\_ 2nd \_\_\_\_\_\_\_\_\_\_ Approve: Y/N | Teresa |
| 1. Discussion and vote: Swap $5,000.00 State funds for MYFI funds in DCAT5-19-003, Preventive Law & Guidance Contract. (No amendment, PCQ change only.)\*

1st\_\_\_\_\_\_\_\_\_ 2nd \_\_\_\_\_\_\_\_\_\_ Approve: Y/N | Teresa |
| 1. Discussion and vote: Amend DCAT5-19-001, Fiscal Agent Services contract, for the following:\*
	1. Add $20,000.00 in MYFI funds to cover DMACC Student Mentoring Project incentives.
	2. Add $20,000.00 in PSSF funds for transportation to PSSF-eligible services for DHS clients who meet criteria;
	3. Amend JCS, Decat and DHS State funds as follows:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | JCS | Decat | DHS | **Total** |
| **Currently** | $92,000 | $100,000 | $62,000 | **$254,000** |
| **Change to** | $78,000 | $87,000 | $82,000 | **$247,000** |

* 1. Overall contract increase from $262,000.00 to $295,000.00

1st\_\_\_\_\_\_\_\_\_ 2nd \_\_\_\_\_\_\_\_\_\_ Approve: Y/N | Teresa |
| 1. Discussion and vote: Apply for CPPC AmeriCorps position and remove $3,000.00 in CPPC funds from the Decat & CPPC Coordination Contract (DCAT5-18-002) to cover the stipend costs.\*

1st\_\_\_\_\_\_\_\_\_ 2nd \_\_\_\_\_\_\_\_\_\_ Approve: Y/N | Teresa |
| 1. Discussion and vote: review and approve FY19 CPPC Annual Report & Budget.\*

1st\_\_\_\_\_\_\_\_\_ 2nd \_\_\_\_\_\_\_\_\_\_ Approve: Y/N | Teresa |
| 1. Review and discuss: Decat & CPPC Coordination Contract and RJCE Coordination Contract Cost changes for FY20:
	1. Pension increases
	2. New computers required for everyone, not just the 2 we had originally planned for (Diamond & Cassie), due to DHS upgrade to Windows 10
	3. Options for covering costs
 | Teresa |
| 1. Review and discuss: CarePortal for covering costs of some Flex Funds purchases, such as beds and bedding, etc. Cost is $10,000.00 per year for administration. Will require procurement or Sole Source.
 | All |
| 1. Review and discuss: DCAT5-15-007, Refugee Immigrant Guide contract ending on June 30, 2020. Do we want to re-procure those services?
 | All |
| 1. Next meeting:
	1. RFPs
	2. Careportal
	3. Other Contract amendments
	4. FY20 Decat Annual Plan review & vote
 | All |
| 1. Adjourn: Time \_\_\_\_\_\_\_\_\_\_\_\*

1st\_\_\_\_\_\_\_\_\_ 2nd \_\_\_\_\_\_\_\_\_\_ Approve: Y/N | Betty |
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**Next meeting: September 12, 2019, 10:00 am, Polk County River Place, Conference Room 3.**