

SEPTEMBER VIRTUAL WORKSHOPS

IowaWORKS is excited to offer these employment workshops! Classes will be held virtually on Zoom with the opportunity to attend at our IowaWORKS American Job Center or from the comfort of your own home.

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
				1 9am - 11:30am - Maintain a Positive Attitude 1pm - 2pm - Completing Your Weekly Certification
4 <i>Holiday</i>	5	6 9am - 11am - Advanced Resume 1pm - 2:30pm - Virtual Job Club - Negotiate Successful Job Offers	7 9am - 10am - Mock Interview Workshop 1pm - 2:30pm - Bring Your A-Game - Part 1	8 1pm - 2pm - Completing Your Weekly Certification
11 9am - 11am - Essential Tools for Job Seekers 2pm - 4pm - Navigating Ageism in Your Job Search	12 9am - 12pm - Interview 101 1pm - 3pm - Spanish Essential Tools for Job Seekers	13 9am - 11:30am - Conduct a Job Search 1pm - 2:30pm - Virtual Job Club - Job Fairs	14 9am - 11am - Create a Great Resume 1pm - 3:30pm - Bring Your A-Game - Part 2	15 9am - 11:30am - Maintain a Positive Attitude 1pm - 2pm - Completing Your Weekly Certification
18 9am - 11am - Essential Tools for Job Seekers 2pm - 3pm - Smart Planning for your Money - Fraud Prevention	19 9am - 10am - Registered Apprenticeship	20 9am - 11am - Advanced Resume 1pm - 2:30pm - Virtual Job Club - Power of O*Net	21 9am - 10am - Mock Interview Workshop 1:00pm - 3:00pm - State of Iowa Job Applications	22 1pm - 2pm - Completing Your Weekly Certification
25 9am - 11am - Essential Tools for Job Seekers 1pm - 3:30pm - Develop a Career Plan & Research Industry Trends	26 9am - 12pm - Interview 101 1pm - 3:30pm - Spanish Interview & Negotiate	27 9am - 11:30am - Conduct a Job Search 1pm - 2:30pm - Virtual Job Club - LinkedIn	28 9am - 11am - Create a Great Resume 1pm - 2:30pm - Spanish Mock Interview Workshop	29 9am - 11:30am - Maintain a Positive Attitude 1pm - 2pm - Completing Your Weekly Certification

Individuals with disabilities may request accommodations by emailing access@iwd.iowa.gov.

Request must be received two weeks prior to even dates.

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REGISTER FOR VIRTUAL WORKSHOPS



TWO WAYS TO REGISTER FOR WORKSHOPS

CONTACT AN IowaWORKS CAREER PLANNER

Contact your local IowaWORKS American Job Center in-person, by phone, or by email to register for the desired workshop.

IowaWORKS.GOV

Sign into your account on IowaWORKS.gov

On Dashboard under "My Calendar" select "All Events"

Select the workshop on the calendar

Click "Register" (bottom of screen)

Review class information for directions to access virtual workshops via Zoom

WORKSHOP DESCRIPTIONS

Conduct a Job Search

How to effectively search and apply for in-demand occupations that fit your interests in-person and online.

Create a Great Resume

Learn how to get the interview you want by preparing the resume that best sells you to prospective employers.

Interview 101

Make your interview stand out by gaining practical, up to date Interview Tips while learning how to answer questions.

Completing Your Weekly Certification

Learn about the claim process to submit your weekly claim.

Develop a Career Plan / Research Industry Trends

Build a career plan that increases your chance for job search success and uses the latest labor market research.

Maintain a Positive Attitude

Explore methods to effectively handle the unique stress brought about by a job loss or career transition.

Bring Your A-Game

This two-part series will highlight the soft skills everyone needs to succeed in the workplace.

Registered Apprenticeship

Learn what is involved with a Registered Apprenticeship Program and how to sign up.

Essential Tools for Job Seekers

Learn about the resources and services available to job seekers in the IowaWORKS American Job Centers.

Virtual Job Club

A different workshop each week on a variety of work-based topics designed for any job seeker.

Mock Interviews

Learn how a mock interview with IowaWORKS can improve your job search outcomes.

State of Iowa Applications

If you have ever considered applying for a position with the state of Iowa, take this workshop for tips on the hiring process.

Navigating Ageism In Your Job Search

Tailored for job seekers over the age of 50 to minimize stereotypes and amplify the positive qualities of an experienced worker!

Smart Planning for Your Money

A workshop presented by the Iowa Insurance Division on topics related to financial literacy.

Advanced Resume

For those that have completed "Create a Great Resume" workshop, this workshop provides examples on how to modify your skills summary, resume sections, and to write prove it stories that match the qualities employers are looking for in job postings.

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